

Swainsthorpe Parish Council
Minutes of the meeting of the Parish Council
held at St Peter's Church on Wednesday 11 July 2018 at 7.30pm

In Attendance: Cllr G Frost, Cllr P Frost, Cllr Y Folkard, Cllr B Lincoln,

Parish Clerk Anne Rayner
5 members of the public

1. **To consider apologies for absence** – Apologies were received and accepted from Councillor Webster.
2. **To confirm the minutes of the meetings held on 9 May 2018** – The minutes were approved without alteration and signed, as correct, by the Chairman.
3. **Declarations of interest for items on the agenda** – Councillor Lincoln declared an interest in item 9 on the agenda, although this is for information only as no quotes are being discussed this evening.
4. **Public Open Forum including reports from District and County Councillors** – The clerk reported that County Councillor Foulger had reported on his attendance at a recent Economic Development meeting at Norfolk County Council, where the main subject being discussed was the Hornsea Three Offshore Windfarm. The main concerns about the project are the height of the substation building, the possible noise and the amount of traffic and lorries generated during the construction period.
5. **Planning.**
 - a) **To review Planning Meeting decisions since the last full Parish Council meeting 2017 / 1177 – A140 cars – Demolition of existing garages and redevelopment of the site to provide 5 new dwellings with parking, private amenity space, open space and new access from Briar Lane** - supported, whilst noting concerns the Briar Lane (bridleway). A member of the public present asked about the siting of the bollards. The Chairman confirmed that this was a suggestion put forward by the parish council as a way of resolving concerns about Briar Lane being used as a through road. It would be up to the District Council and the developers to agree if they would be appropriate and where they would be sited.
 - b) **To report on planning information circulated via e-mail: None**
 - c) **To hear a report on plans approved/refused by South Norfolk Council : none**
 - d) **To consider planning applications - None**
 - e) **To note possible exhibition of plans relating to land adjacent Ipswich Road (Ben Burgess Ltd)** – This will take place at the Church on 18 July between the hours of 2pm and 7.30pm. It will be an opportunity for the parish council and residents to look at the proposals before an actual planning application is submitted.
 - f) **GNLP – Regulation 18 consultation** – This is the notification of further sites put forward as part of the GNLP, however, from the look of the sites on the map provided, the three sites indicated as new appear to be the same three sites that were originally published.
6. **To consider correspondence, including:**

Swainsthorpe Parish Council
Minutes of the meeting of the Parish Council
held at St Peter's Church on Wednesday 11 July 2018 at 7.30pm

- a) **Norfolk Minerals and Waste Local Plan Review** – The clerk gave details of this Norfolk County Council consultation which is open between 29 June and 13 August. It details the sites and the forecast for extraction of sand and gravel needed during the period to 2036.
7. **To consider co-option of a Councillor** – Joseph Casey was present at the meeting and confirmed he would like to undertake the role of Councillor. Joseph signed the appropriate forms and was duly co-opted to Swainsthorpe Parish Council.
8. **To consider the clerk vacancy** – The clerk will be leaving the role at the end of August. Although the post has been advertised there are not currently any applicants in the pipeline. It was agreed that the clerk will advertise the vacancy in the partnership magazine and will also ask NALC if they can provide a locum.
9. **To consider the grounds maintenance contract renewal – Spring 2019** – This contract is due for renewal in Spring 2019. The clerk will obtain quotes as per the same specification as last time, for both a one year and a three year contract.
10. **Common Land issues** –The clerk recently met with the officer with responsibility for Commons from South Norfolk Council and an alternative barrier idea has been suggested, which would hopefully resolve the parking issue. It has been confirmed that planning permission is not required. SNC are currently working with another parish council in order to establish legal bylaws which the parish can have written to suit their requirements. It was proposed to see if these pass the legal test, with a view to adopting something similar for Swainsthorpe.
11. **To consider a grant request from the Parochial Church Council** – Legal advice regarding this matter has been received from NALC and they confirmed that, due to an old piece of legislation, the parish council (without a General Power of Competence) cannot make a financial contribution to the fabric of the Church. It was therefore agreed that the parish council could not offer a grant in these circumstances.
12. **To consider a quote for the new backing for the noticeboard** A quote of £188 has been received from the handyman. Councillors agreed that his work on other projects has been of a good standard and gave approval for this work to go ahead.
13. **To consider a quote from UKPN for a new power supply for a defibrillator** UKPN have confirmed it would cost in excess of £900 to access an electrical supply from one of the streetlights in the village. The clerk will pass this quote on to the Charity Trust.
14. **Finance.**
- a) **To receive the financial report** – circulated prior to the meeting and approved.
- b) **To consider the payment of the following:**

Chq no	Amount	Payee	Notes
100676	£413.82	A Rayner	Jun & Jul salary
100677	£ 25.00	Age UK Norfolk	Donation
100678	£464.89	J Parker	Play area treatment
100679	£ 23.96	T T Jones	Contract payment
100680	£375.00	B Lincoln	Payment 3

Swainsthorpe Parish Council
Minutes of the meeting of the Parish Council
held at St Peter's Church on Wednesday 11 July 2018 at 7.30pm

15. **To receive items for the next agenda** – Grass cutting contract, planting, planning exhibition.
16. **To confirm the date for next meeting as 12 September 2018.**

There being no further business, the meeting closed at 8.30pm.