

Swainsthorpe Parish Council
Minutes of the meeting of the Parish Council
held at St Peter's Church on Wednesday 10 January 2018 at 7.30pm.

In Attendance: Cllr G Frost, Cllr P Frost, Cllr P Webster, Cllr Y Folkard

Parish Clerk Anne Rayner
County Councillor C Foulger
1 member of the public

1. **To consider apologies for absence** – Apologies were received and accepted from Councillors Nielsen and Bocz.
2. **To confirm the minutes of the meetings held on 9 November 2017** – The minutes were approved without alteration and signed as correct by the Chairman.
3. **Declarations of interest for items on the agenda** – None to declare.
4. **Public Open Forum including reports from District and County Councillors** – County Councillor Foulger reported that he has funds available, from both the County and District Council. As the parish council are shortly to undertake works to the bus shelter and play area, Cllr Foulger advised that, on receipt of the appropriate request and supporting quote, he would be prepared to fund 50% of the cost of these projects. This offer was gratefully accepted.
5. **Planning.**
 - a) **To review Planning Meeting decisions since the last full Parish Council meeting: None**
 - b) **To report on planning information circulated via e-mail: None**
 - c) **To hear a report on plans approved/refused by South Norfolk Council –**
 - i. **2017 / 2005 – 35 Church Rd – Construction of new dwelling – Refused**
 - ii. **2017 / 2275 – Malthouse Farm – Retrospective application re access – Approved**
 - d) **To consider planning applications - (Received after the publication of the agenda).**
 - i. **2017 / 2847 - 1 Munnings Close – Extension for use as an annexe –** Councillors discussed this application and raised no objections.
6. **To consider correspondence, including:**
 - a) **Housing needs survey – Saffron Housing** – Saffron Housing are writing to all residents during February to ask them to complete a housing needs survey. This will help Saffron establish whether or not there is a need for affordable housing in Newton Flotman and also possible Saxlingham Nethergate.
 - b) **Norfolk Playing Fields Association** – This is an invite from NFPA to join. The clerk will pass this on to the Charity Trust.
7. **To consider the erosion of the common land near the Church** – The driveway of the house next to the Church is slowly eating in to the grassed Common Land. The surface, which the parish council pay to maintain, is in a very poor condition, due to vehicles driving over it and being parked on it. The clerk will seek further advice from NALC. **Action AR.**
8. **To agree the handyman works to the play area, bus shelters and clearance around the bus shelters** – Following discussion it was agreed to authorise the handyman to proceed with all of the work but to do the mould removal and treatment in the Spring when the weather is better. Councillor P Frost will check with Cllr Lincoln as to whether the cutting back work has been

Swainsthorpe Parish Council
Minutes of the meeting of the Parish Council
held at St Peter's Church on Wednesday 10 January 2018 at 7.30pm.

completed around the bus shelters, as this will need to be complete before the maintenance work on the bus shelters can be completed. **Action AR & PF.**

9. **To consider bulb and bed planting for 2018** – It was agreed that, on the understanding that the quote is within 10% of last year's, authority will be given to go ahead.
10. **To agree the precept and complete the documentation for South Norfolk Council** – Some aspects of the budget were discussed again and it was acknowledged that the annual precept is still less than the planned annual expenditure. Councillors agreed to increase the precept by 5%, to £6116. The clerk will return the form to South Norfolk Council. **Action AR.**
11. **Finance.**
a) **To receive the financial report and consider the payment of the following:**

Chq no	Amount	Payee	Notes
100657	£326.65	A Rayner	Dec & Jan salary
100658	£ 81.80	HMRC	Q3 tax
100659	£240.00	South Norfolk Council	Dog waste bins
100660	£348.88	TT Jones	Street lamp repair
100661	£ 78.00	Play Inspection Co Ltd	Annual inspection
100662	£120.00	Westcotec	Brackets

The financial report was approved and all payments were authorised.

12. **To receive items for the next agenda** – Common Land, Textile Recycling
13. **To confirm the date for next meeting as 14 March 2018.**

There being no further business, the meeting closed at 8.20pm.