

Swainsthorpe Parish Council
Minutes of the meeting of the Parish Council
held at St Peter's Church on Wednesday 12 July 2017 at 7.30pm

In Attendance: Cllr G Frost, Cllr P Frost, Cllr P Webster, Cllr Y Folkard, Cllr B Lincoln, Cllr R Nielsen

Parish Clerk Anne Rayner
County Councillor C Foulger
1 member of the public

1. **To consider apologies for absence** – Apologies were received and accepted from Cllr Bocz. District Councillor Hardy also sent his apologies.
2. **To confirm the minutes of the meetings held on 10 May 2017** – The minutes were approved without alteration and signed as correct by the Chairman.
3. **Declarations of interest for items on the agenda** – None to declare.
4. **Public Open Forum including reports from District and County Councillors** – County Councillor Foulger reported that latest reports suggest a roundabout will be created at the Hempnall crossroads, as part of the Long Stratton development and bypass plans. It is not proposed that the bypass join the new roundabout.
5. **Planning.**
 - a) **To review Planning Meeting decisions since the last full Parish Council meeting:**
 - i. **2017 / 1218 – 43 Church Rd – Erect steel framed shed** – No objections but asked for condition regarding usage.
 - ii. **2017 / 1227 – 6 Church Close – Rear / side extension & loft conversion** – No objections.
 - iii. **2017 / 1177 – A140 Cars, Norwich Road – Demolition of existing garages and redevelopment of site to provide 6 new dwellings, parking, amenity space and new access from Briar Lane** – Councillors welcomed the application on the whole but raised ongoing concerns regarding the use of Briar Lane (a bridleway) as the access point.
 - b) **To report on planning information circulated via e-mail:**
 - i. **None**
 - c) **To hear a report on plans approved/refused by South Norfolk Council –**
 - i. **2017 / 0902 – 7 Church Close – Rear single storey extension – Approved**
 - d) **To consider planning applications -**
 - i. **None**
6. **To consider correspondence, including:**
 - a) **Fly the Red Ensign** – This is a request to fly the Red Ensign on Merchant Navy Day, 3 September 2017. It was agreed that the clerk would ask the Parochial Church Council if the flag could be flown. If so, a flag would be purchased at a cost of £28 and passed to the PCC to fly on 3 September. **Action AR.**

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7. **Consider sites for a defibrillator** – The Church have declined a request to house a defibrillator in the porch of the Church. It was agreed that Councillor Webster would approach the owners of the pub, to ask if they would consider housing a defibrillator on one of their external walls. **Action PW.**
8. **To approve a request for new recycling bank at the recycling centre** – It was agreed to accept this offer of a trial of a new bank from South Norfolk Council. SNC have confirmed any fly tipped items in the area will be collected and the new bank could be removed if it seems to be problematic. The Chairman reported that there are currently fly tipped items in the area and is generally a bit untidy, with overhanging foliage. The clerk will report the fly tipping, accept the new recycling bank and the Chairman will cut back some of the overhanging areas. **Action AR & GF.**
9. **To consider general maintenance arrangements for the play area** – Cllr Bocz raised a query, prior to the meeting, about the general maintenance tasks noted on the weekly play area inspections, e.g the green algae growing on some items of equipment. Cllr P Frost also mentioned the expansion of the wooden pic nic seats, which could be made more secure if bolts were used rather than screws. It was agreed to collate a list of possible tasks to report at the next meeting. The quarterly assessment should also have been completed by then, so any tasks can be considered again at that point. Some of the trees in the area need cutting back and there is one broken branch. The clerk will report the tree issues to Robin. **Action – all.**
10. **To consider information regarding the parish partnership scheme** – Norfolk County Council are running this scheme again, on a 50/50 basis. Following discussion, it was agreed that there was nothing suitable in the village at the moment to apply for.
11. **To receive further information regarding the Hornsea 3 Offshore Wind Farm** – Feedback from the latest consultation was circulated. There is still no indication of a specific location for the substation. The next meeting will be at Swardeston village hall on 4 September 2017, between 3 & 7pm.
12. **To consider pay rates and possible maintenance tasks around the village** – The person repairing the noticeboard has advised that he would be prepared to carry out general handyman tasks for £30 per hour. This will be considered again when a list of potential tasks has been agreed.

13. Finance.

- a) **To receive the financial report and consider the payment of the following:**

Chq no	Amount	Payee	Notes
100644	£326.65	A Rayner	Jun & Jul salary 2017
100645	£ 81.60	Post Office Ltd	Q1 tax
100646	£ 23.20	T T Jones Electrical	Street light contract
100647	£375.00	B Lincoln	Payment 3 – grass cutting

All payments were unanimously approved.

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14. To receive items for the next agenda.

Tasks for the handyman, play area quarterly report, insurance quote, agree ring fenced amounts for play area and street lights, Hornsea wind farm

15. To confirm the date for next meeting as 13 September.

There being no further business the meeting closed at 8.30pm.