

# Swainsthorpe Training Policy

## **Statement of Intent**

The Parish Council is supportive of Clerk and Councillor training and will promote training opportunities in accordance with each individual's personally perceived needs where those needs are agreed by the Council to be pertinent to their role as a councillor.

- ⤴ All councillors will be encouraged to undertake 'New Councillor' training on first appointment.
- ⤴ The Clerk will be offered, and encouraged to attend, all training opportunities deemed by the Council to be pertinent to the role. The clerk will be proactive in altering Councillors to specific training needs.
- ⤴ The Council will invite all councillors to review their personal training needs on an ongoing basis and make a formal request for perceived training needs annually.
- ⤴ Identified training needs will be actioned as soon as is reasonably possible and provision and completion recorded by the Clerk.
- ⤴ The Council will meet all reasonable expenses involved in meeting training requirements.