

SWAINSTHORPE PARISH COUNCIL

To members of the Council

You are hereby summoned to attend Swainsthorpe Parish Council's Meeting at **St Peter's Church on 14 September 2016 at 7.30pm**, for the purpose of transacting the following business:

AGENDA

1. To consider apologies for absence.
2. To confirm the minutes of the meeting held on 13 July 2016.
3. Declarations of interest for items on the agenda.
4. Public Open Forum including reports from District and County Councillors and PCSO.
5. Planning.
 - a) To review Planning Meeting decisions since the last full Parish Council meeting.
 - b) To hear a report on plans approved/refused by South Norfolk Council - None
 - c) To consider planning applications
 - i. 2016 / 1922 – Land South of 37 Church Rd – reserved matters (appearance, scale, layout, landscaping and discharge of conditions 5,6,8,10 & 14)
 - d) To consider an alternative method for dealing with planning applications, following changes to the planning administration at South Norfolk Council
6. To consider correspondence, including:
 - a) Schedule of works from the Environment Agency
 - b) Letter from CPRE regarding housing targets
7. To report the current situation relating to the common land and agree the instruction and payment to the solicitor.
8. To hear a summary of the meeting with the Highway's officer.
9. To consider matters raised by the Community Trust, including maintenance of play equipment.
10. To hear a report from the play area training attended by the clerk.
11. To hear of Highways issues,
12. To consider the insurance renewal quote.
13. To consider the recycling adopter agreement from SNC.
14. To consider the adoption of:
 - a) General risk assessment
 - b) Training policy
15. Finance.
 - a) To receive and approve the financial report
 - b) To consider the insurance renewal
 - c) To consider the payment of the following:
 - i. Clerk salary August & September Chq no 100 £323.42
 - ii. Clerk tax Q2 Chq no 100 £162.40
 - iii. B Lincoln final payment Chq no 100 £375.00
 - iv. Street lighting Chq no 100 £ 22.50
16. To receive items for the next agenda.
17. To confirm the date for next meeting as 9 November 2016.