

SWAINSTHORPE PARISH COUNCIL

To members of the Council

You are hereby summoned to attend Swainsthorpe Parish Council's Meeting at **St Peter's Church on 9 November 2016 at 7.30pm**, for the purpose of transacting the following business:

AGENDA

1. To consider apologies for absence.
2. To confirm the minutes of the meetings held on 14 September 2016 & 12 October 2016.
3. Declarations of interest for items on the agenda.
4. Public Open Forum including reports from District and County Councillors and PCSO.
5. Planning.
 - a) To review Planning Meeting decisions since the last full Parish Council meeting:
 - 2016/1977 A140 Cars Norwich Rd - Demolition of existing garages and erection of 7 new dwellings with parking, private amenity space, open space and new access from Briar Lane (Since withdrawn).
 - b) To report on planning applications circulated via e-mail:
 - 2016/2248 11 Briar Lane – use of stables and paddock
 - c) To hear a report on plans approved/refused by South Norfolk Council –
 - 2016/1922 Reserved matters Land South of 37 church Road - Approved
 - d) To consider planning applications - None
6. To consider correspondence, including:
 - a) Hornsea Project Three – Offshore Wind Farm
 - b) South Norfolk Council Community Awards
7. To consider the condition of the noticeboard and the map display box.
8. To hear of progress relating to the play area.
9. To consider joining SCCT and PCC in re-activating the steering group to continue the development of the Church / Community Centre
10. To consider the CIL report for South Norfolk Council.
11. To hear of Highways issues, including an update from the Highways officer.
12. To consider the adoption of:
 - a) Media Relations Policy
13. Finance.
 - a) To receive and approve the financial report
 - b) To receive the external audit report
 - c) To consider the 2017/18 budget and precept setting
 - d) To consider the payment of the following:
 - i. Clerk salary October & Nov £323.42
 - ii. N Hancox solicitors £616.80
 - iii. TT Jones Ltd £ 22.50
 - iv. HMRC Q3 tax £ 80.80
 - v. SNC Dog waste collection 16/17 £ 78.05
14. To receive items for the next agenda.
15. To confirm the date for next meeting as 11 January 2017.

Mrs Anne Rayner, Parish Clerk 2 November 2016